# UNITED STATES SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

# **SCHEDULE 14A**

(Rule 14a-101)

# INFORMATION REQUIRED IN PROXY STATEMENT SCHEDULE 14A INFORMATION

Proxy Statement Pursuant to Section 14(a) of the Securities Exchange Act of 1934 (Amendment No.\_\_\_\_)

Filed	l by a k the Preli <b>Con</b> Defi Defi	the Registrant ⊠ a Party other than the Registrant □ e appropriate box: iminary Proxy Statement ifidential, For Use of the Commission Only (as permitted by Rule 14a-6(e)(2)) initive Proxy Statement initive Additional Materials citing Material Pursuant to §240.14a-12
		FARO Technologies, Inc. (Name of Registrant as Specified in Its Charter)
Payn ⊠ □	No f	(Name of Person(s) Filing Proxy Statement, if Other Than the Registrant) of Filing Fee (Check the appropriate box): fee required. computed on table below per Exchange Act Rules 14a-6(i)(1) and 0-11.  Title of each class of securities to which transaction applies:
	(2) (3)	Aggregate number of securities to which transaction applies:  Per unit price or other underlying value of transaction computed pursuant to Exchange Act Rule 0-11 (set forth the amount on which the filing fee is calculated and state how it was determined):
	(4) (5)	Proposed maximum aggregate value of transaction:  Total fee paid:
	Fee Che	paid previously with preliminary materials. ck box if any part of the fee is offset as provided by Exchange Act Rule 0-11(a)(2) and identify the filing for which the offsetting fee was paid viously. Identify the previous filing by registration statement number, or the Form or Schedule and the date of its filing.  Amount previously paid:
	(2)	Form, Schedule or Registration Statement No.:
	(3)	Filing Party:
	(4)	Date Filed:

# \*\*\* Exercise Your Right to Vote \*\*\*

# Important Notice Regarding the Availability of Proxy Materials for the Shareholder Meeting to Be Held on May 29, 2020

FARO TECHNOLOGIES, INC.

#### **Meeting Information**

Meeting Type: Annual Meeting For holders as of: March 27, 2020

**Date:** May 29, 2020 **Time:** 9:00 AM EDT

Location: www.virtualshareholdermeeting.com/FARO2020

The company will be hosting the meeting live via the Internet this year. To attend the meeting please visit www.virtualshareholdermeeting.com/FARO2020 and have the information printed in the box marked by the arrow

You are receiving this communication because you hold shares in the above named company.

This is not a ballot. You cannot use this notice to vote these shares. This communication presents only an overview of the more complete proxy materials that are available to you on the Internet. You may view the proxy materials online at <a href="https://www.proxyvote.com">www.proxyvote.com</a> or easily request a paper copy (see reverse side).

We encourage you to access and review all of the important information contained in the proxy materials before voting.

See the reverse side of this notice to obtain proxy materials and voting instructions.

ATTN: ALLEN MUHICH 250 TECHNOLOGY PARK LAKE MARY, FL 32746

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# — Before You Vote —

How to Access the Proxy Materials

#### Proxy Materials Available to VIEW or RECEIVE:

1. Notice & Proxy Statement 2. 2019 Annual Report

#### **How to View Online:**

Have the information that is printed in the box marked by the arrow  $\longrightarrow$  [XXXX XXXX XXXX XXXX] (located on the following page) and visit: www.proxyvote.com.

#### How to Request and Receive a PAPER or E-MAIL Copy:

If you want to receive a paper or e-mail copy of these documents, you must request one. There is NO charge for requesting a copy. Please choose one of the following methods to make your request:

1) BY INTERNET: www.proxyvote.com 2) BY TELEPHONE: 1-800-579-1639

3) BY E-MAIL\*: sendmaterial@proxyvote.com

Requests, instructions and other inquiries sent to this e-mail address will NOT be forwarded to your investment advisor. Please make the request as instructed above on or before May 15, 2020 to facilitate timely delivery.

## — How To Vote —

### Please Choose One of the Following Voting Methods

**Vote In Person:** Many shareholder meetings have attendance requirements including, but not limited to, the possession of an attendance ticket issued by the entity holding the meeting. Please check the meeting materials for any special requirements for meeting attendance. At the meeting, you will need to request a ballot to vote these shares.

Vote By Mail: You can vote by mail by requesting a paper copy of the materials, which will include a proxy card.

## Voting items

The Board of Directors recommends you vote FOR the following:

1. Election of Directors

#### Nominees

01 Michael D. Burger 02 Stephen R. Cole

The Board of Directors recommends you vote FOR proposals 2 and 3.

- ${\bf 2.} \quad \text{The ratification of Grant Thornton LLP as the Company's independent registered public accounting firm for 2020}$
- $\textbf{3.} \quad \textbf{Non-binding resolution to approve the compensation of the Company's named executive officers}\\$

 ${f NOTE}$ : In their discretion, the proxies are authorized to vote upon such other business as may properly come before the meeting or any adjournment thereof.

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